



**U3A Inner North**

Sharing Skills and Experience with Friends University of the Third Age Inner North  
Post Office Box 2008, Prospect, South Australia, 5082  
Phone 0410 434 048 Email [admin@u3ainnernorth.org.au](mailto:admin@u3ainnernorth.org.au)

**EXPENSES CLAIM FORM**

Name: \_\_\_\_\_

Address: \_\_\_\_\_ P/Code: \_\_\_\_\_

Contact Phone: \_\_\_\_\_ email: \_\_\_\_\_

**Bank Details:**

BSB \_\_\_\_\_ A/C # \_\_\_\_\_ A/C name: \_\_\_\_\_

**General Claim**

Please list items and attached receipts.

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
<b>Total:</b>	\$ _____

*I hereby declare that the above expenditure was incurred while on U3A Inner North business.*

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**It is an audit requirement that all supporting documentation be provided before a refund can be made.**

Please return this form and supporting documentation, including receipts, to:

U3A Prospect Treasurer  
c/- PO Box 2008 Prospect SA 5082

Ph: 0410 434 048

**Treasurer use only:**

Paid by EFT Amount: \$ \_\_\_\_\_ Date: \_\_\_\_\_