



## NOMINATION FOR NON MANAGEMENT TEAM ROLES

I \_\_\_\_\_ (your name) wish to nominate for the following roles (please mark)

a) **Programme Team Member**

- General Programme Assistant

b) **Promotions Team Member**

- Facebook Manager and /or Website Manager

c) **Event Team Member**

- General Team Assistant

d) **U3A SA Representative**

- U3A Rep

### DESCRIPTION OF ROLES

#### Programme Team

- **General Programme Assistants** – Assist in general programme matters including liaison with tutors.

#### Promotions Team

- **Facebook Manager** – post relevant information on our Facebook page eg in regards to our programme.
- **Website Manager** – keep website information up to date.

#### Events Team

- **General Team Assistant** - Assist with the planning and organisation of events.

#### U3A SA Rep

- attend three U3A SA meeting per year representing U3A Inner North. Meetings are held on Fridays, 10.30 – 2.30pm at the TTG U3A, Modbury. Report back to Management Team.

Nomination forms to be returned one week before the AGM.

To:

U3A Inner North

PO Box 2008, Prospect SA 5082

T: 0410 434 048

E: [admin@u3ainnernorth.org.au](mailto:admin@u3ainnernorth.org.au)

Or handed in to U3A office at Enfield Community Centre on Fridays during U3A terms between 10.00 – 11.00am, Forms may also be handed directly to your group leader/tutor or to a member of the Management Team.