Log into the database as you would normally do. (Click on the *Members Login* link) **** Your current membership number and password remain the same****

nyu3a01.myu3a.net:/home/www. Member Login Do not use the browser	^{u3apr} I back button while in this portal
Member	Enter your membership number here
Password	If you have forgotton your ID or Password click on the Forgot Password/Id button below
Log in Forgot	Password/Id
Exit u006(1b)	

After you log into the MyU3A system, your details will be displayed.

Member: 258 Jill Jones			[jonesjil01]		
2020	Renewed	d:04/01/2020 Active:04/01/	2020 Expires:31/12/2020		
App Addr	lied: 04/01/20 ess: 444 Merr	20 updated: 04/01/2020.00 hory Lane, Prospect, SA, 50	00 Last Enrolled: 2020 82		
Phone I	Nos: 08 1234	5678	DOB: 1955		
You foun You will I	nail: dummy@ id out about U be receiving n	gemail.com 3A: city of Prospect Magazir ewsletters by email	he		
t Up	date Profile	Renew Membership 20	20		

To renew your membership, click on the **Renew Membership** button. (This button will become available towards the end of the current year.) This will open the membership renewal screen.

Please sele	ct a Memb	ership Grade for 2020			
O Honorary	(\$0.00)	For volunteers and tutors	Cannot enro	l in classes	
• Full	(\$45.00)	May enrol in any available	e classes		
O Affiliate	(\$30.00)	Current members of other	U3As who jo	oin this U3A	
U3A:		(A)	ld:	Receipt:	Verified: 🗹
O Guest	(\$0.00)	Non members participatin	g in Forums	and Social events	
I hereby	apply to be	come/remain a member and	agree that cl	necking this box is equivale	nt to signing a paper form

Full Membership/Ordinary Member:

The system automatically selects Full membership and has highlighted the appropriate button.

Associate Members:

If you wish to claim Affiliate membership, after selecting the Affiliate membership button, you must enter the name of your primary U3A

Remember to tick the box at the lower left of the screen to confirm your application to become a member.

Click on **Proceed** to open your Membership details for you to review and make any changes that may be appropriate.

Applicat Please check	the information i	full Membership s current					
Title		*Sex ○ M ● F		All names: a	add '!' to override	caps check.	
*Given	Jill			- Only enter a	a badge name if y	ou want to be	e addressed by
Name	le			other than y	our Given Name	. Do not enter	your family nam
Family Name	Jones			Badge Nam badge name	ne 8.		Enter '0' to clear
*Address	444 Memory Lane						
*City/Suburb	Prospect						
Post Code	5082	State SA 🔻	*Year	of Birth 195	5		
*Phone Numbers	08 1234 5678]				
*Email	dummy@email.com						
*Verify Email	dummy@email.com					(enter No if	no email)
Occupation					(prior to reti	rement)	
Skills							
Interests							
Country of Origin							
Language at home]			
In the event of	illness, please no	tify:					
Name					Phone		
Name					Phone		
Are there any	medical issues?						
Would you like	e to receive the Ne	wsletter? ONo	O Post	• Email			
*How did you	find out about U3	A? city of Prospec	t Magaz	ine			
Would you like	e to volunteer? 7	ick preferred pos	itions:				
	🗆 On Call 💷 Co	ommittee 🗆 Lead	der 🗆 C	Office			
	Tutor						
Availabilit	У						
To update your	details, click Comn Cancel Exit u	nit or to ignore the	e chang	es you made,	, click Cancel		

Whether you make any changes or not, please ensure that you click on the **Commit** button and move to the next screen which will show the amount of membership fees due.

Membership Status 2020	
Member: 255 Jilly Jones 2020 Full member Renewed:19/12/2019 Active:02/01/2 Applied: 19/12/2019 updated: 19/12/2019:00 Address: 444 Memory Lane, Prospect, SA, 508	[jonesjil01] 2020 Expires:31/12/2020 00 Last Enrolled: 2020 32
Phone Nos: 08 1234 5678 Email: dummy@email.com You found out about U3A: city of Prospect Magazin You will be receiving newsletters by email	DOB: 1955 e
2020 \$45.00 Membership Fees \$45.00 Total Due \$45.00 Owing	
Proceed to Payment Update Profile Change u006(4)	Membership

Click on Proceed to Payment

Member Su	mmary 2021			
Member: 2021	389 Jack Smith (Jack) Full member	[smi	(smithjac01)	
Ap	Renewed:16/64/2021 Activ pilled; 16/04/2021 updated: 16/0 iness: 444 Memory Lane. Prospec	e:16/04/2021 Expires:31/12/2021 4/2021 1604 Last Enrolled: 2021 1. SA, 5082	O/L	
Phone	Nos: 08 1234 5678 Smail: kukenn@adam.com.au	DOB: 1954		
Country of C You found out You will be ren Highlights. W	ingin: Australia about USA, word of mouth erving newsletters by email thdrawn Await Acceptance			
Succesal Print Plea	2021 15.00 Membership Fees 15.00 Total Due 15.00 Owng se print this page as your re	cord (If you have a printer) or capture if	on your smartphone.	
Record your r	nember ID and password so you ci	an come back here at any time.		
Back	If you would like to revise anything	g about your profile or your classes, click	Back	
Pay Online 2021	To pay now on line by credit card.	click Pay Online		
Pay Office	To pay by mailing a cheque to the click Pay Office	office or by calling into the office and pa	ying by cheque or cash,	

To pay by credit card from within the database, click on **Pay Online 2021**. Once payment has been completed you may enrol for classes.

If you need further instructions go to our webpage https://www.u3ainnernorth.org.au/join-u3a

OR

Click on **Pay Office** to exit the database and pay by one of the options below:

- 1. Pay by EFT (direct debit from your bank account)
 - a. BSB 633-000
 - b. Account no 161633771
 - c. Include your name in the "reference" field (eg "smithj" for John Smith)
- 2. Pay by cash or cheque at the U3A Inner North Office at Enfield Community Centre, 540 Regency Road, Enfield, on one of their extra enrolment days.

Once your payment has been processed you will receive payment confirmation email and you may enrol in classes.